

9th December 2022

Dear Applicant

Thank you for showing interest in the forthcoming Deputy Principal vacancy. It becomes vacant on the 17th April 2023, due to promotion of the current postholder to a Principal's position. A period of support with transition to the role will be made available to the successful candidate from the present Deputy Principal in the early part of the Summer Term.

Esher Sixth Form College is a highly successful College and has established an enviable position as the first choice for post-16 education for a significant proportion of young people from South West London and North Surrey. It is a great place to work, with talented and dedicated staff, a generally committed student body and first-class accommodation and resources. The culture is progressive, dynamic and, as you would expect, firmly rooted in the values of Sixth Form College education. Teaching and learning and a positive student experience are therefore at the top of the priority list. The College has an inclusive approach to admissions and a firm commitment to equality and diversity. All aspects of provision were judged 'outstanding' by Ofsted at our most recent inspection in September 2022 and is something that we worked hard to achieve and are incredibly proud of.

The Deputy Principal will be expected to make a significant contribution to all aspects of the strategic and operational management of the College, as well as deputising for the Principal. We are looking for someone who is dynamic and determined with a strong record of achievement in both teaching and management in 16-19 education. You will need to be able to demonstrate wide-ranging and high-level interpersonal skills and leadership qualities.

This is a wonderful opportunity to contribute to the future leadership of a top-class college and we look forward to receiving your application form, together with a supporting statement, of no more than two sides of A4. Your supporting statement should include a clear explanation of your reasons for applying for the job and of the ways in which your experience, values and skills meet the requirements of the Person Specification. You should also include a paragraph explaining what you believe are the main priorities in the management and leadership of a Sixth Form College over the next five years.

The application pack comprises:

- Letter from the Chair & Principal
- Job Description
- Person Specification
- Further Information
- Organisational & Divisional Structures
- Application Form

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The College Self-Assessment Review, Quality Improvement Plan and Strategic Plan 2023-25 will be sent to short-listed candidates.

Applications should be returned by post to The Human Resources Manager, Esher Sixth Form College, Weston Green Road, Thames Ditton, Surrey, KT7 0JB or by email to jobs@esher.ac.uk

- The closing date for applications is **Monday 23rd January at 12 noon**
- We plan to notify short-listed candidates on **Wednesday 1st February** by email
- The two day selection process is planned for **8th and 9th February**

Please feel free to contact Human Resources via email jobs@esher.ac.uk if you would like to enquire about the progress of your application or arrange for feedback at any stage of the selection process.

We appreciate that making an application is time consuming and, if you do decide to apply, we thank you in advance for your application. For an informal chat about the post before making an application, please contact the Principal, Daniel Hards on 0208 335 2504.

We very much look forward to receiving your application.



Tim Oliver
Chair of the Academy Trust



Dan Hards
Principal