

## PERSON SPECIFICATION SITE ASSISTANT / CARETAKER

As well as meeting the criteria listed below, the successful candidate will have provided a strong supporting statement explaining reasons for applying for the post and addressing the responsibilities identified in the Job Description.

### **ESSENTIAL**

The successful candidate will

#### **Experience and Skills**

- Have a successful track record of working on own initiative as well as part of a team
- Have a professional, positive, 'can do' approach
- Have an awareness and understanding of Health and Safety standards
- Enjoy working outdoors
- Have an ability to carry out the physical aspects of the post

#### **Professional qualities**

- Be well organised and self-motivated
- Be hard working
- Be prepared to be flexible, for example supporting key College events as required
- Be willing to co-operate with staff and assist both staff and students
- Possess a sense of humour

### **DESIRABLE**

The successful candidate may

- Have previous experience of working in a school or college in a similar or related role
- Have the ability to offer a trade skill, such as plumbing, electrics or carpentry
- Have previous cleaning experience
- Have an affinity with 16-19-year olds
- Have a first aid qualification (we would provide training)
- Hold a licence to drive a minibus