

FURTHER INFORMATION
ASSISTANT PRINCIPAL – Student Services and Communication

The College

The College is situated just outside Esher, in attractive grounds in Thames Ditton, and is well served by public transport. Thames Ditton rail station is two minutes' walk away and Esher rail station about 12 minutes. Both provide a direct link to central London. The core business of the College is the full-time education of 16-18 year old students, all of whom study level 3 courses. Within this context, the College has an inclusive, open access approach, recruiting students from over 115 different schools in North Surrey and the London boroughs, with a College roll of approximately 2050 students. The result is a rich and diverse student population. Applicants from the three most local postcodes, from schools without sixth forms in a defined geographical area and from siblings of current and former students all have guaranteed status. Incidentally, of all application categories, siblings consistently give us the highest conversion of applicant to enrolment. Those who know us best are most likely to come. All other applicants have open status and places are allocated by ballot.

The College has a strong reputation in the area and is highly over-subscribed, with applications closing nine months before enrolment begins. The College's popularity is principally based on academic achievement and successful progression, as well as a more mature and informal learning environment which lays the foundations for future success. Despite relatively modest entry requirements, it has an established track record in delivering impressive examination results. As a result, the College was judged 'outstanding' by Ofsted for all areas when recently inspected in September 2022. It is most pleasing that the report reflects the College that we all know well and is a fair reward for all the hard work that our staff have invested into the College and its community over the many years. Esher Sixth Form College is committed to:

- Creating a culture of high expectations and outstanding achievement for 16–19-year-olds
- Delivering high quality teaching and learning, tailored to individual learning needs.
- Developing a broad range of skills and experiences to ensure students fulfil their potential and progress to further study or employment.
- Promoting inclusivity, tolerance, and respect for others within a supportive and caring College community which values diversity
- Making a positive contribution to the wider community

The estate has benefited from significant investment over the last ten years or so and the result is a campus fit for the 21st century, with modern, specialist buildings and facilities. A new Study Centre and a Performing Arts block were opened for the start of the 2022/23 academic year and four temporary classrooms to help manage the College response to the increase in student contact time, with a new build replacing the temporary accommodation in September 2025.

The Post

The Assistant Principal – Students and Communication is maternity cover for between 4th November 2024 to 22nd August 2025.

Whilst experience of managing an aspect of the activity outlined in the Job Description may be an advantage, appointing the "right person" is as important as a specific experience base. The Job Description is attached, along with a Person Specification. Inevitably, the range of responsibilities will not necessarily remain static.

The role comes with a teaching commitment of 6 x 65-minute sessions per week. Administrative support is provided by the Secretary to the Assistant Principals.

The Application

Your supporting statement should include a clear explanation of your reasons for applying for the job and of the ways in which your experience, values and skills meet the requirements of the Person Specification. You should also include a paragraph explaining what you believe are the main priorities for the role.

For an informal chat about the post please contact the Principal, Dan Hards, or the Deputy Principal, Sagar Patel, at the College.

College Hours

College teaching periods start at 8.55 am and end at 4.15 pm. Each teaching period is 65 minutes.

Salary: Salary of £69,426.00 per annum, inclusive of fringe area allowance (pay award for 24/25 pending).

Applications: Completed application forms should be returned to hr@esher.ac.uk

Closing Date: 9.30am, Tuesday 2nd July 2024
Interview date Friday 5th July 2024

