

**PERSON SPECIFICATION  
DIVISIONAL DIRECTOR**

The successful candidate will demonstrate the following **essential** qualities:-

**Experience**

- proven experience of successful curriculum leadership and quality improvement
- a good degree and a teaching qualification, with a proven track record as a successful teacher
- evidence of personal initiative and professional development in career to date
- a wide appreciation of educational matters post-16
- experience of running a budget

**Values**

- a belief in the benefits/strengths of a sixth form college educational experience
- a commitment to reflective practice
- a democratic and consultative management style
- an understanding of the unique nature of the 16-19 age group and the importance of this phase of educational and personal development
- a commitment to equality and diversity, in all its manifestations

**Skills**

- the ability to think strategically and give direction to colleagues
- the ability to solve problems in a variety of contexts
- clear and effective written and verbal communication
- the ability to manage change and lead others
- flexibility and imagination in approaches to planning and development
- administrative competence and computer literacy
- an understanding and empathy with the pressures staff and colleagues operate under
- a sense of humour and the ability to stay positive under pressure

In addition, the following qualities would be **desirable**, but not essential:

- a subject specialism in the divisional area
- experience of relationship-building and collaboration with other educational organisations
- experience of working as an examiner